



DEPARTMENT OF THE NAVY

COMMANDING OFFICER
NAVAL AIR STATION
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NASLEMINST 1754.2B

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JUN 05 2000

NAS LEMOORE INSTRUCTION 1754.2B

From: Commanding Officer, Naval Air Station, Lemoore

Subj: UNATTENDED CHILDREN

Ref: (a) SECNAVINST 1752.3A

Encl: (1) Safety Checklist for Parents

1. Purpose. To establish age guidelines concerning children left unattended on board Naval Air Station (NAS) Lemoore.

2. Cancellation. NASLEMINST 1754.2A

3. Applicability. This instruction is applicable to all families residing on board NAS Lemoore.

4. Background. The State of California has not set age guidelines for leaving children unattended at home. Reference (a) assigns responsibility to commanding officers to institute a Family Advocacy Program. This instruction is issued to prevent neglect of children and promote safety.

5. Policy. Children under age 10 may not be left unattended in housing, on playgrounds, or elsewhere on base. Children 10 or over who are left unattended or children 12 or over who are left in charge of younger siblings, should be knowledgeable of the information contained in enclosure (1) and be able to supply such information to Security/Family Advocacy personnel. Children may baby-sit or be left in charge of younger siblings after attaining age 12. Children found unattended under age 10 will be immediately reported to Security, a Family Advocacy Representative or the Family Service Center. The only exception shall be for 7-9 year old children, who may be unattended only while in route to on-base schools, to neighbor's houses, or to designated playgrounds or approved play areas, where they must be attended by adults or by children at least 12 years old.

6. Responsibility


a. The Family Service Center will provide quarterly workshops on parenting and will also offer individual consultations to parents. The Family Service Center will promote utilization of adequate child care, including:

- (1) Child Care Center
- (2) Youth Center After School Program
- (3) Licensed Day Care Homes

b. The Security Detachment will enforce this policy. Any children under the appropriate age found unattended will be taken to Security headquarters and detained. If the parent cannot be located, Family Advocacy personnel will be notified. Family Service personnel may notify Child Protective Services, who will pick up the child.

c. The Housing Office shall review the security reports of any incident involving children left unattended by parents who have been assigned government quarters. The Housing Director shall issue the military sponsor a Letter of Warning for a first incident, a Letter of Probation for any serious or repeat incident, or a Letter of Eviction for either a third minor incident or an incident of such severity as to call into question the military sponsor's ability to abide by this and other base instructions as a resident of government housing.

d. The Family Advocacy Case Review Committee will review cases of children left unattended on a case by case basis, and make a determination concerning whether or not the family will be included in the Family Advocacy Program. Cases included in the program will be processed per Family Advocacy procedures.


JOHN V. STIVERS

Distribution: (NASLEMINST 5215.2W)
List A and C

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CHECKLIST BEFORE LEAVING CHILDREN UNATTENDED

- _____ Does child know parents whereabouts and how to reach them?
Telephone number?
- _____ Does the child know when the parent will return?
- _____ Child has the telephone number of or can reach a neighbor
or responsible adult if parent is unavailable.
- _____ Child knows how to call police/fire department in case of
emergency.
- _____ Child knows what to do in cases of minor injury
(cuts/scratches). Child knows location of first-aid kit.
- _____ Child knows procedures for answering the telephone/door.
Child knows how to handle these situations safely.
- _____ Child is aware of general safety rules (e.g., matches,
sharp objects, medications).
- _____ Child has snacks available and can prepare something to
eat/drink.
- _____ Child is aware of house rules (e.g., have friends over,
responsibilities, acceptable activities and unacceptable
activities).